

R12.x Oracle Internet Expenses Fundamentals (D60107)

ID D60107 Preis 2.562,- € (exkl. MwSt.) Dauer 3 Tage

Kursüberblick

Students will learn how to setup and use the Oracle Internet Expenses application, thus enabling its effective use across their enterprise. Students will learn how to set up and use the features of Oracle Internet Expenses. Some examples of these are as follow: set up expense report policies and audit procedures; set up options for handling expense receipt requirements; setup descriptive flexfields to capture additional information; setup and use disconnected expense reporting; setup and processing of credit card transactions; and much more.

Demonstrations and hands-on practices will reinforce the learning objectives of the Oracle Internet Expenses course.

Zielgruppe

- Technical Consultant
- Functional Implementer

Voraussetzungen

Required Prerequisites:

- Thorough knowledge of basic accounting and finance; working experience with EBS Financials Applications, e.g., Accounts Payable and General Ledger.

Suggested Prerequisites:

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Kursziele

- Understand the Expense Report Process
- Using Oracle Internet Expenses
- Setup Oracle Internet Expenses
- Using the Disconnected Expense Report Process
- Configure and test the Microsoft Excel Expense Template
- Establish Credit Card Programs
- Describe Credit Card Transactions Accounting
- Understanding the Approval Process
- Setup and Process Taxes
- Use Audit Automation

Kursinhalt

- Product Introduction
- Application Integration Setup
- Oracle Internet Expenses Setup
- Taxes Setup and Processing
- Audit Automation Setup and Management
- Manager Approvals
- Disconnected Expense Spreadsheet Configuration
- Internet Expenses Workflow Processes
- Credit Cards Setup
- Credit Card Administration
- iExpense Reporting & Analysis

Detaillierter Kursinhalt

Product Introduction

- Describe the expense reporting process
- Describe the advantages of using Internet Expenses
- Describe the product features

Application Integration Setup

- Identify the base application requirements for Oracle Internet Expense (OIE)
- Discuss integration and implementation with

Oracle Application Object Library, Human Resources, System Administration and Payables

- Describe implementation when integrating with Oracle Projects, Grants Accounting and Approvals Management

Oracle Internet Expenses Setup

- Setup Schedules
- Define expense report templates
- Select operating units
- Setup locations
- Describe future-dated expenses, and approval communication languages setup
- Setup exchange rates behavior and expense fields
- Customize expenses entry client extensions

Taxes Setup and Processing

- Setup tax calculations
- Setup VAT merchant fields
- Automatically create tax distributions

Audit Automation Setup and Management

- Setup audit rule sets
- View and maintain audit list
- Create and assign audit list rule sets
- Describe the audit list API and audit reasons API

Manager Approvals

- Describe Approvals Management Engine (AME)
- Describe the AME routing process
- Describe the AME setup steps
- Describe the Approval Client Extension

Disconnected Expense Spreadsheet Configuration

- Use the disconnected expense report process
- Configure the Microsoft Excel template
- Test your custom Microsoft Excel template

Internet Expenses Workflow Processes

- Describe, setup and use the Expenses workflow
- Describe, setup and use the Credit Cards

workflow

- Initiate the deferred workflow processes

Credit Cards Setup

- Establish credit card programs
- Define programs and accounts
- Create employee matching rules
- Select loading and validation method
- Perform credit card expense type mapping
- Use card expense type mapping
- Describe credit card policies setup

Credit Card Administration

- Discuss the credit card process flows and processing tasks
- Describe and perform credit card transactions accounting
- Manage credit card transactions

iExpense Reporting & Analysis

- Understand the reporting options in Internet Expenses