

Excel 2019 - Neuerungen in Excel 2019 (O93)

ID O93 **Price** 590.— €(excl. tax) **Duration** 1 day

Who should attend

Der Kurs ist für Teilnehmer konzipiert, die auf Excel 2019 umsteigen.

Prerequisites

Grundlegende Kenntnisse in Excel in einer Vorgängerversion.

Course Objectives

Praxisbezogen lernen Sie hier die Neuerungen kennen, um mit Ihrem Excel effektiv zu arbeiten.

Course Content

- Neuerungen in Microsoft Office 2019 und Microsoft Excel 2019 gegenüber den Vorgängerversionen
- Oberfläche: Backstage-Ansicht, Menüband, Minisymbolleiste, Dateiregister, Livevorschau, Schnellzugriffsleiste, Schnellformatierungsleiste und Statusleiste etc.
- Dateiformate, SmartArt Grafiken und Designs
- Tabellenformatierungen, bedingte Formatierungen
- Blitzvorschau zur Bearbeitung von Daten, Tabellenfunktion zur Listenbearbeitung
- Seitenlayoutansicht zur einfachen Erstellung von Kopf- und Fußzeilen
- Diagramme: Filter- und Sortierungsmöglichkeiten auch mit Farben und Daten, Schnellanalyse zur Diagrammerstellung
- Sparklines (Datendiagramm in einer Zelle)
- Optional:
 - Vorstellen einiger interessanter Funktionen, zum Beispiel WENNNV, TAGE oder XODER
- Neues in Pivottabellen wie Datenschnitt in Pivottabellen zur zeitersparenden dynamischen Filterung großer Datenmengen
- Unterschiedliche Datenansichten in Pivot Charts unabhängig von der Pivottable
- Teamwork
- Excel Web Apps

About Fast Lane



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Fast Lane Services

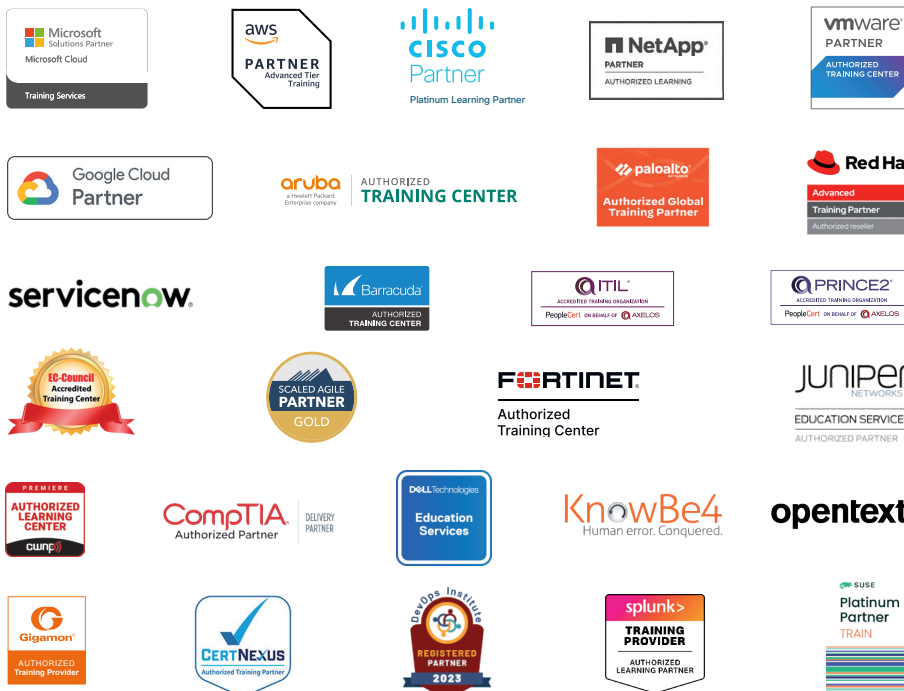
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Germany

**Fast Lane Institute for Knowledge
Transfer GmbH**
Tel. +49 40 25334610
info@flane.de / www.flane.de

Austria

ITLS GmbH
(Partner of Fast Lane)
Tel. +43 1 6000 8800
info@itls.at / www.itls.at

Switzerland

**Fast Lane Institute for Knowledge
Transfer (Switzerland) AG**
Tel. +41 44 8325080
info@flane.ch / www.flane.ch