

## Service Portal Fundamentals (SPF)

ID SPF Price 1,598.— €excl. tax Duration 2 days

### Important notes for the booking of ServiceNow trainings

1. So that we can finally process your registration, you will receive an enrollment request after booking the course. Please carry out the enrollment immediately, at the latest **three** working days before the start of the course, according to the following instructions at ServiceNow:  
[Enrol for Instructor Led Training using Learning Credits](#)
2. Please note that we must receive short-term bookings no later than five working days before the course begins.
3. If you are unable to attend the training date you have booked (e.g. illness, etc.) or if ServiceNow cancels the course, a credit note is not possible under any circumstances. If you cancel, you can name a replacement person. In both cases of cancellation, the validity of your credit remains for 12 months after the order.

For more information, please refer to the [ServiceNow Terms and Conditions](#).

### Course Overview

Attend Service Portal Fundamentals to learn how to create Service Portals that offer users an intuitive and delightful experience when accessing an organizations services online. A Service Portal provides an alternative user experience to the standard platform interface. The Service Portal application offers the tools needed to configure, customize, and extend portal components to create an online experience similar to what your users are used to in other consumer products.

During this two day interactive training course you learn how to use the Service Portal application to configure, customize, and extend components to create a Service Portal in your own student instance; a safe sandbox.

### Prerequisites

Completion of the ServiceNow System Administration course with 6+ months of hands-on administration experience.

Although all scripts are provided for lab exercises, participants will find them easier to interpret and read if they have a basic understanding of:

- Scripting in ServiceNow
- AngularJS
- Bootstrap
- CSS
- HTML

### Course Objectives

How to create well-designed Service Portals for your organization s online services

### Course Content

#### Participants will:

- Explore all aspects of the Service Portal application
- Learn how to reconfigure an existing portal
- Review the Service Portal framework
- Create new Service Portals, Themes, Pages, and Menus
- Understand how to use and create Widgets
- Re-use existing Portal components
- Explore Service Portal search capabilities
- Configure other aspects of the platform to enhance a Service Portal
- Create a Guided Tour within a Service Portal

These objectives are achieved through a combination of demos, lecture, and group discussions. Lab exercises woven throughout the class walk you through building your own Service Portal from scratch.

# About Fast Lane



Fast Lane is a global, award-winning specialist in technology and business training as well as consulting services for digital transformation. As the only global partner of the three cloud hyperscalers- Microsoft, AWS and Google- and partner of 30 other leading IT vendors, Fast Lane offers qualification solutions and professional services that can be scaled as needed. More than 4,000 experienced Fast Lane professionals train and advise customers in organizations of all sizes in 90 countries worldwide in the areas of cloud, artificial intelligence, cyber security, software development, wireless and mobility, modern workplace, as well as management and leadership skills, IT and project management.

## Fast Lane Services

- ✓ High End Technology Training
- ✓ Business & Soft Skill Training
- ✓ Consulting Services
- ✓ Managed Training Services
- ✓ Digital Learning Solutions
- ✓ Content Development
- ✓ Remote Labs
- ✓ Talent Programs
- ✓ Event Management Services

## Training Methods

- ✓ Classroom Training
- ✓ Instructor-Led Online Training
- ✓ FLEX Classroom – Classroom & Online Hybrid
- ✓ Onsite & Customized Training
- ✓ E-Learning
- ✓ Blended & Hybrid Learning
- ✓ Mobile Learning

## Technologies & Solutions

- ✓ Digital Transformation
- ✓ Artificial Intelligence
- ✓ Cloud
- ✓ Networking
- ✓ Cyber Security
- ✓ Wireless & Mobility
- ✓ Modern Workplace
- ✓ Data Center



**Worldwide Presence**  
with high-end training centers  
around the globe



**Multiple Awards**  
from vendors such as AWS,  
Microsoft, Cisco, Google, NetApp,  
VMware



**Experienced SMEs**  
with over 19.000 combined  
certifications

### Germany

**Fast Lane Institute for Knowledge  
Transfer GmbH**

Tel. +49 40 25334610

[info@flane.de](mailto:info@flane.de) / [www.flane.de](http://www.flane.de)

### Austria

**ITLS GmbH**

(Partner of Fast Lane)

Tel. +43 1 6000 8800

[info@itls.at](mailto:info@itls.at) / [www.itls.at](http://www.itls.at)

### Switzerland

**Fast Lane Institute for Knowledge  
Transfer (Switzerland) AG**

Tel. +41 44 8325080

[info@flane.ch](mailto:info@flane.ch) / [www.flane.ch](http://www.flane.ch)